

Bristol Community College  
Fall River, Massachusetts

Board of Trustees  
Meeting Minutes

November 4, 2019

I. Call to Order

The three hundred and seventy-second regular meeting of the Bristol Community College Board of Trustees was held on Monday, November 4, 2019, in the Ryckebusch Faculty Staff Lounge in the Commonwealth College Center Building on our Fall River Campus at 777 Elsbree Street. Chair Joan Medeiros called the meeting to order at 4:10 p.m.

Trustees present: Joan Medeiros, Chair; Frank Baptista; Valentina Videva Dufresne; Jeffrey Karam; Lynn Malasi; Sandra Saunders, Esq., Secretary; Diane Silvia; CJ Souza; and Steven Torres, Esq., Vice Chair.

Trustees absent: Keith Hovan and Samir Bhattacharyya.

II. Chair's Remarks

Chair Medeiros welcomed all to the meeting.

III. Consideration of Consent Agenda Items

Chair Medeiros asked if any consent agenda items needed to be moved to the regular agenda. There were no items to move. She then read the Consent Agenda Items listed and asked for a motion to approve said items.

Consideration of Minutes of October 7, 2019  
Report of the Finance/Budget Committee Meeting of October 7, 2019  
Report of Personnel Actions  
Report of Workforce and Community Education Contracts

Upon a motion made by Trustee Torres and seconded by Trustee Malasi, it was VOTED to accept the Consent Agenda Items.

IV. President's Report

President Douglas reviewed the following Talking Points and introduced Vice President for Academic Affairs Suzanne Buglione who discussed Early College Designation and Planning Grants:

### **Early College Designation and Planning Grants**

Bristol has received Early College designation from the Massachusetts Department of Higher Education and Elementary and Secondary Education with both Diman Regional Vocational High School and B.M.C. Durfee High School. Early College Pathways are grounded in equitable access, academic pathways, robust student support and connections to career, high quality and deep partnerships. Two Early College Planning Grant proposals were submitted. The Diman Pathway will lead to the General Studies Health and Life Sciences degree and Bristol would be the fiscal lead. Two Durfee Pathways will



FY20 revenue is still on track to meet projections for this year thanks to a great summer and level fall.

The stock market has been positive and our portfolio is currently up \$330,000 from year-end with annual budgeted growth of \$400,000.

Controlling spending is getting tougher. Salaries for new hires are coming in a little higher than projected and transitioning folks off grants onto college funds is a little over budget.

We have six students who are deaf this semester, up two from last year. The cost per semester to provide services is about \$200,000. Last year, we were supported by the Massachusetts Rehab Commission and we have solicited their assistance again this year.

We are out to bid for a new food service provider that will become operational during the intersession in December. Unless we scale back our hours and/or days of operation, we may be shifting to a model that does not provide commissions but will cost the college to provide the service. This cost may be a few thousand to \$75,000 - \$100,000 depending upon how we structure the deal.

We just drew down and deposited over \$8 million in financial aid to pay charges for the fall semester and refunded students \$1.9 million for excess financial aid above charges.

We are working on the FY21 budget that we will present to the Board's Finance/Budget C

VIII. New Business

Chair Medeiros said that some Trustees have requested that the Board meeting material be mailed out again to the Trustees instead of sent electronically as they feel that since they copy the material anyway, they would prefer that a hard copy be mailed to them instead. Chair Medeiros requested that Ms. Wordell survey the Board as to their preference for distribution of the Board meeting material - either mail a hard copy or send it electronically as we have been doing for the past few months. Chair Medeiros will share the results with the Board afterwards.

Trustee Silvia said that she recently heard on social media and in the news that the Bristol nurse pinning ceremony had been eliminated for 2020. President Douglas said that the nurse pinning ceremony was definitely on and the date is yet to be determined.

IX. Adjournment

There being no further business to come before the Board, Chair Medeiros declared the meeting adjourned. The time was 4:37 p.m.

Respectfully submitted,

*Sandra Saunders, Esq.*

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Sandra Saunders, Esq., Secretary

12/9/19  
Date Approved

KAW  
Initials